

THE CORPORATION OF THE TOWNSHIP OF DAWSON

BY-LAW NO. 495

Being a by-law to establish miscellaneous user fees.

WHEREAS, pursuant to The Municipal Act, The Planning Act and other Act permits the Council of a municipality to pass a by-law prescribing fees for the services rendered including the processing of applications made in respect of planning matters and other matters; and

WHEREAS, Council deems it expedient to pass a miscellaneous user fee by-law;

NOW THEREFORE the Council of The Corporation of the Township of Dawson HEREBY ENACTS AS FOLLOWS:

- 1) The miscellaneous user fees as attached are hereby established.
- 2) The Schedule of fees attached forms part of this by-law.
- 3) By-law No 391 is repealed.
- 4) The rates in this by-law are effective July 8 2026.
- 5) This by-law may be referred to as “The Miscellaneous User Fees By-law”.

ENACTED this 8th day of July 2026.

_____ Mayor

_____ Clerk-Treasurer

TOWNSHIP OF DAWSON

MISCELLANEOUS USER FEES

DEFINITION:

NON-RESIDENT: A non-resident surcharge shall be charged to anyone who resides or dwells outside of the Township of Dawson.

SCHEDULE OF FEES

MUNICIPAL OFFICE

1.0

1.1 Licenses – Annual Fees (unless otherwise stated)

1.1.1 Business & Other Commercial licenses are not issued or charged for at this time.

1.2 Lottery Licenses – For each license issued. % of prizes

1.2.1 Raffle Prize Value to \$50,000 no fee

1.2.2 Bingo Prize Value to \$5,000 no fee

1.2.3 Break open ticket no fee

1.2.4 Bazaars per license

1.2.4.1 Bazaar up to 3 wheels of fortune no fee

1.2.4.2 Bazaar Bingo Prize value to \$500 no fee

1.2.4.3 Bazaar Raffle Prize value to \$500 no fee

1.3 Other Charges

1.3.1 Tax Certificate, for each roll number \$ 50.00

1.3.2 Duplicated Receipts – Each One \$ 2.00

1.3.3 History of Account Transactions (current printout from online computer history) \$ 2.00

Search of printed & stored records, hourly rate \$ 50.00
a \$50.00 deposit prior to start of search

1.3.4 Dishonored payments – Each One \$ 25.00

1.3.5 Photocopies

1.3.5.1 Letter & Legal Size

1.3.5.1.1 1 to 20 – each one \$.50

1.3.5.1.1 21 to 50 – each one \$.40

1.3.5.1.2 51 + - each one \$.30

1.3.5.2 11” x 17”

1.3.5.2.1 1 to 20 – each one \$ 1.00

1.3.5.2.2 21 to 50 – each one \$.80

1.3.5.2.3 51 + - each one \$.60

1.0

MUNICIPAL OFFICE

1.3.6	Fax – Send or Receive (1/2 the listed costs)	
1.3.6.1	First page	\$ 1.00
1.3.6.2	Each additional page	\$.50
1.3.7	Application for Closure of:	
1.3.7.1	Road Closure - Deposit	\$ 250.00
1.3.7.2	On completion of closure	Actual costs less deposit
1.3.8	Real Estate Letters	\$ 50.00
1.3.9	Penalty / Interest on Overdue Accounts	15% per annum
1.3.10	Minimum property tax bill	\$ 100.00
1.3.11	Freedom of Information requests	\$ 10.00

1.4 Tax Sale – Administrative Charges

1.4.1	Payment made after registering of Tax Arrears Certificate, search of title in Registry, Land Titles Office Sheriff's Office, for names & addresses of owners & others having an interest in the lands and the delivery of notices and registering of Treasurer's Declaration,	\$ 500.00
1.4.2	280 day reminder	\$ 200.00
1.4.3	Preparation and execution of an Extension Agreement	\$ 300.00
1.4.4	Preparation and Registration of Cancellation Certificate	\$ 200.00
1.4.5	Preparation for conducting and completing tax sale	\$ 300.00
1.4.6	Preparation of documents, review of file, registration of documents & payment made into court	\$ 2500.00
1.4.7	All actual costs for postage, search fees registration of documents, meterage for travel to registration office, advertising costs, any legal fees etc are charged in addition to the noted fees.	

2.0

PROPERTY SERVICES

2.1	Building/Development Permits	
2.1.1	Minimum fee	\$ 50.00
2.1.2	Base fee for first \$1000 of value	\$ 50.00
2.1.3	Each additional \$1000 of value or part thereof	\$ 7.00
2.1.4	Demolition permit	\$ 25.00
2.2	CONSTRUCTION CALCULATION COST PER SQ FT	
2.2.1	Main floor, including basement/foundation	\$250.00
2.2.2	Second floor	\$125.00
2.2.3	Garages (detached and attached)	\$100.00
2.2.4	Accessory & farm buildings, decks, platforms	\$ 50.00
2.2.5	Maximum fee for steel granaries	\$500.00

2.0

PROPERTY SERVICES

- 2.3 Refunds (allowed upon written application only):
permit issued but construction not commenced within 1 yr. \$50% of permit fee
- 2.4 MISCELLANEOUS ITEMS
Class 8 temporary structures, compliance inspections, outstanding work order certificates, etc and all other structures not specified elsewhere.
- 2.4.1 For each single item per application \$ 50.00
- The tariff of fees for processing applications made in respect of planning matters shall be as follows for applications handled with in house staff, see Item 2.19 for more complicated matters requiring an outside consultant or hearings etc.
- 2.5 Title Validation Certificate \$ 200.00
- 2.6 Zoning By-law Amendment
Single Family Residential \$ 300.00
- 2.7 Zoning By-law Amendment Commercial,
Industrial, Multiple Family Residential \$ 500.00
- 2.8 Official Plan Amendment \$ 750.00
- 2.9 Draft Plan of Subdivision \$1000.00
- 2.10 Subdivision Agreement *
- 2.11 Plan of Subdivision Agreement Amendment *
- 2.12 Site Plan Agreement *
- 2.13 Minor Variance \$ 250.00
- 2.14 Consent to Sever for 1 lot \$ 450.00
& \$150.00 for each additional lot
- 2.15 Applicant requesting Adjournment or Reschedule
of Public Meeting on a Planning Application \$ 200.00
- 2.16 Letter of Compliance \$ 50.00
- 2.17 For each lot created by subdivision,
a Parkland Tax (commercial or industrial 2%) residential 5%
either land or cash-in-lieu.
- 2.18 * Our actual cost will be charged and will include the cost of site inspections and our solicitor etc, when required for Clauses 2.9 to 2.12 all the cost associated with the development of the required documents will be the responsibility of the applicant.
Cost Recovery
- 2.19 In addition to fees described in clauses 2.6 to 2.15, both inclusive, where applicable Plus Land Titles, Ontario Municipal Board, Solicitor, Chief Building Official or Planner's Fees
Cost Recovery
- 2.20 Shoreline/road allowance dispositions \$32.81 per meter from 0 to 30.48 meters for over 30.48 meters \$1000.00.
plus all associated costs, such as but not limited to survey, legal, transfer land transfer tax, registration fees etc.

3.0

RECREATION SERVICES

3.1 Pinewood Recreation Park

3.1.1 Ball Diamonds

No charge

3.1.2 Camper parking (each one)

\$ 15.00

4.0

EMERGENCY SERVICES

4.1 Auto Extrication

Current MTO Rates

4.2 Inspection required by or for LLBO Licensing

\$ 100.00

4.3 Inspection of wood burning Appliance
(Requested for insurance purposes)

\$ 100.00

4.4 Request for Fire Report/Clearance letter/
change of ownership

\$ 30.00

4.5 Request Inspection

\$ 50.00

4.6 Emergency services on Roads

Current MTO Rates

4.7 Burning Permit online

No Fee

4.8 Burning Permit if issued by office

\$10.00

4.9 Fee for responding to building fire

No Fee

4.11 Fee for burning without a permit where fire services
extinguishes fire, for out-of-control fire with permit
per hour and maximum of

Current MTO rates

4.12 False Alarms – After second false alarm
in six months

\$ 350.00

5.0

TRANSPORTATION SERVICES

5.1 Grader & plow truck hourly rate

\$ 200.00

5.2 Gravel Truck hourly rate

\$ 200.00

5.3 Backhoe hourly rate

\$ 200.00

5.4 Minimum rate for private snowplowing
grader or plow truck

\$ 100.00

5.5 Entrance/right-of-way permit application

\$ 30.00

5.6 Temporary entrances (pulpwood extraction etc) deposit

\$ 300.00

6.0

CEMETERIES

6.1	Sale of Plots	
6.1.1	Resident interment rights for single plot maximum of 4 urns on one plot plus one casket interment if it is prior to any urns being placed	\$ 75.00
6.1.2	Non-resident interment right single plot	\$ 125.00
6.1.3	Care and Maintenance fee	\$ 290.00
6.1.4	Fee for locating plot	\$ 75.00
6.2	6.2.1 Urn locate & interment fee	\$ 125.00
	6.2.2 Opening and closing of plot (casket)	\$ 400.00
6.3	Monuments	
6.3.1	Monument placement location fee	\$ 75.00
6.3.2	Monument Care & Maintenance Fee under 172 square inches	No Charge
6.3.3	Flat marker over 172 square inches	\$100.00
6.3.4	Upright monument under 4 feet in height or width	\$200.00
6.3.5	Upright monument over 4 feet in height or width	\$400.00

7.0

LANDFILL NON-HOUSEHOLD & NON-RESIDENT FEES

		Residential	Commercial
7.1	7.1.1 Up to & including ½ ton	\$ 25.00	\$ 45.00
	7.1.2 Over ½ ton up to 3 ton per load	\$ 35.00	\$ 75.00
	7.1.3 Over 3 Ton less than semi per load	\$ 65.00	\$ 115.00
	7.1.4 Semi loads	\$1000.00	\$1025.00
7.2	7.2.1 Refrigeration: Fridge's, freezer & air conditioner with Freon removed and tagged by certified person		NO CHARGE
	7.2.2 No tag attached		\$ 150.00
	7.2.3 Attendant Fee after hours per hour or part of		\$ 25.00