

THE CORPORATION OF THE TOWNSHIP OF DAWSON

PROPOSAL NO: 23-01

REQUEST FOR PROPOSALS FOR: ROADSIDE CUTTING

To be considered, proposals must in the municipal office by

CLOSING DATE. TIME: June 7th 2023 4 pm LOCAL TIME

OPENING LOCATION, DATE AND TIME:

Bids will be opened at 211 4th Street Rainy River at 7pm **June 7th 2023**.

Instruction for Proposals:

- Carefully read all Terms and Conditions
- A completed Proposal Form must be received at the designated location prior to closing date and time to be considered valid.
- The successful proposal will be notified by the municipal office by means of a letter or other agreement applicable to the requirements being quoted or proposed.
- Lowest nor any proposal not necessarily accepted.

PROPOSAL FORM

THE CORPORATION OF THE TOWNSHIP OF DAWSON

PROPOSAL FOR: ROADSIDE CUTTING

UNDER CONTRACT NO: 23-01

BY _____
(Name of Firm or Individual making proposal)

Address _____

Name of person signing for firm _____

Position of person signing for Firm _____

I/We the undersigned, having carefully examined the site of the proposed work, a having read, understood and accepted the Provisions, Drawings, Plans, Specifications and Conditions attached hereto, each and all of which form part of this proposal, hereby offer to furnish all machinery, tools, labour, apparatus, plant and other means construction, all materials, except as otherwise stated in the Contract; and to complete the work in strict accordance with the Provisions, Plans, Specification and Conditions hereto attached for the prices shown in the attached schedule of prices which forms part of this proposal.

I/WE hereby agree that notification of acceptance of this proposal shall be in writing, and may be sent by prepaid post, and if sent by prepaid post, acceptance shall be deemed to have been made on the date of the mailing of such notification.

SCHEDULE OF UNIT PRICES

AND FORMING PART OF THE PROPOSAL FOR CONTRACT NO: 23-01

<u>Item No</u>	<u>Description of Item</u>	<u>Total Price</u>
1.	207.4 kms roadside cutting	Per km_____ \$_____
3.	(HST 13% if applicable)	\$_____
TOTAL PROPOSAL AMOUNT.		\$_____

The Contractor to be responsible for all payroll cost of his/her including, but not limited to the following items such as CPP, EI, WSIB, EHT and all other applicable taxes or rates.

The Contractor is to certify compliance with the Accessibility for Ontarians With Disabilities Act 2001 (AODA) requirements.

The Contractor to be responsible for the supply and payment for all permits, inspections, materials, forms, supplies and taxes needed for the construction project.

Work to be completed under SPECIAL PROVISIONS, SUPPLEMENTAL NOTES, SPECIFICATIONS & PLANS.

Contractor must notify municipality at least 3 working days in advance of starting.

I/WE agree that the work specified in this contract will be performed in strict accordance with the following Provisions, Plans, Specifications and Conditions:

A: SPECIAL PROVISIONS

The proposal calls for the provision of all labour, equipment & materials for the roadside cutting of grass/weeds for 207.4km of municipal roads as per attached listing.

B.

SUPPLEMENTAL NOTES & SPECIFICATIONS:

These notes & specifications are provided for background information for the contract and for preparation of the proposal price. The following roads are only to be cut on the Dawson Twp side of the road. Nelles Dilke Townline, Morley Townline and Blue Road #7. The kilometers for those roads listed as one side only have been reduced to ½ their distance. Cutting to commence approximately July 2nd, 2023 and be completed by July 31st 2023. The job requires a flail type mower to ensure cuttings are off the gravel/travelled portion of the roadways.

C. PLANS:

Contractor to provide equipment, labour, supplies, etc. to cut the f municipal roads as listed in the Special Provisions. The roads to be cut to a width (approximately 9ft) using a flair type mower. The Boundary roads as listed in clause B above are to be cut on Dawson side of the roadway only.

D. INSURANCE:

The contractor shall provide proof of liability insurance in the minimum amount of \$1,000,000.00 and the municipality is to be added as an insured party.

Signed at the _____ of _____ in the District of Rainy River

This _____ day of _____, 2023.

Signature of Corporation
Witness and position held Corporation.

Signature of Contractor
Seal of Corporation

PROPOSAL REQUIREMENTS

1. Proposal for the roadside cutting of municipal roadside as listed.
2. Proposals shall be enclosed in a sealed envelope marked in the lower left-hand corner "PROPOSAL FOR CONTRACT 23-01" and be addressed to the Corporation of the Township of Dawson, Box 427 Rainy River, ON POW IL0. If proposals are delivered by hand, they shall be taken to the municipal office at 211 4th St, Rainy River, ON.
3. A proposal may be withdrawn prior to closing.
4. The proposal form must be signed and sealed in the spaces provided by a responsible official of the bidding organization. If a joint proposal is submitted, it must be signed and sealed separately on behalf of each company.
5. Proposals shall be submitted by the date and time specified and on the Proposal Form attached hereto and must be properly signed and witnessed, or signed and sealed if the bidder is a corporation.
6. Proposals must be legible. Proposals which are incomplete, unbalanced, conditional, or obscure, or which contain erasures or alterations, not properly initialed, or irregularities of any kind, may be rejected as informal or void.
7. Inquires during bidding relative to the contract shall be directed to Randy Asselin Road Superintendent phone: 852-1654 or cell 275-9075.
8.
 - a) Following the opening and checking of proposals, the Clerk will notify the successful bidder that Council has accepted this proposal, subject to execution of the contract.
 - b) Notice of acceptance of proposal will be by written form of notice.
 - c) The successful bidder shall provide proof of coverage for employees for mandatory items such as CPP, EI, WSIB and EHT. And certification of compliance with the Accessibility for Ontarians With Disabilities Act 2001 (AODA) requirements.

TERM

The initial term is for one year with the provision for an annual extension with mutually agreed terms between the Municipality and the provider of the service.

SPECIAL PROVISIONS CONTRACT PRICES AND PAYMENTS

The contractor shall provide an invoice to the Township once a month after commencing work on the Contract. Invoice shall indicate work done in accordance with the terms of the contract. Payments shall be issued only once per month. The Contractor shall submit invoices to Municipal Office, and be received, no later than 12 noon of the Monday prior to the first Wednesday of each month. Payments will be released on Thursday of same week and according to request of Contractor will be either mailed out or available for pick up. Invoice received after deadline may not be paid until next following month. Statutory holdbacks will apply.

LIQUIDATED DAMAGES

1. **TIME:** Time is important to the contract, work to commence approximately July 2nd, 2023 and be completed by July 31st 2023.
2. **PROGRESS OF THE WORK AND TIME FOR COMPLETION:** The Contractor is to start the work as soon as possible after being notified of the acceptance of his/her proposal. The work is to proceed in a timely manner and work to be done in conjunction with general contractor.
3. **LIQUIDATED DAMAGES:** There are no liquidated damages under this contract. The Township Reserves the right to cancel the contract if work does not progress and be completed in a timely fashion.