

THE CORPORATION OF THE TOWNSHIP OF DAWSON

PROPOSAL NO: 23-03

REQUEST FOR PROPOSALS FOR: GRAVEL SUPPLY, HAUL & SPREAD

To be considered, proposals must in the municipal office by

CLOSING DATE. TIME: June 7th 2023 4pm LOCAL TIME

OPENING LOCATION, DATE AND TIME:

Proposals will be opened at Dawson Council Chambers at 7pm June 7th 2023.

Instruction for Proposals:

- Carefully read all Terms and Conditions
- A completed Proposal Form must be received at the designated location prior to closing date and time to be considered valid.
- The successful proposal will be notified by the municipal office by means of a letter or other agreement applicable to the requirements being quoted or proposed.
- Lowest nor any proposal not necessarily accepted.

## PROPOSAL FORM

THE CORPORATION OF THE TOWNSHIP OF DAWSON

PROPOSAL FOR: GRAVEL SUPPLY, HAUL & SPREAD

UNDER CONTRACT NO: 23-03

BY \_\_\_\_\_  
(Name of Firm or Individual making proposal)

Address \_\_\_\_\_

Name of person signing for firm \_\_\_\_\_

Position of person signing for Firm \_\_\_\_\_

I/We the undersigned, having carefully examined the site of the proposed work, a having read, understood and accepted the Provisions, Drawings, Plans, Specifications and Conditions attached hereto, each and all of which form part of this proposal, hereby offer to furnish all machinery, tools, labour, apparatus, plant and other means construction, all materials, except as otherwise stated in the Contract; and to complete the work in strict accordance with the Provisions, Plans, Specification and Conditions hereto attached for the prices shown in the attached schedule of prices which forms part of this proposal.

I/WE hereby agree that notification of acceptance of this proposal shall be in writing, and may be sent by prepaid post, and if sent by prepaid post, acceptance shall be deemed to have been made on the date of the mailing of such notification.

### SCHEDULE OF UNIT PRICES (NORDS)

AND FORMING PART OF THE GRAVEL SUPPLY & HAUL PROPOSAL NO: 23-03

<u>Item No</u>	<u>Description of Item</u>	<u>Total Price</u>
1. 700 cu yards for Wiersema Rd	per cu yard \$_____	\$_____
2. 300 cu yards for Worthington Rd #2	per cu yard \$_____	\$_____
3. 800 cu yards for Blue Rd #3	per cu yard \$_____	\$_____
4. 500 cu yards for Dimit Rd	per cu yard \$_____	\$_____
5. All applicable taxes (GST/PST)		\$_____
TOTAL PROPOSAL AMOUNT.		\$_____

The Contractor to be responsible for all payroll cost of his/her including, but not limited to the following items such as CPP, EI, WSIB, EHT and all other applicable taxes or rates.

The Contractor to be responsible for the supply and payment for all permits, inspections, materials, forms, supplies and taxes needed for the construction project.

The Contractor is to certify compliance with the Accessibility for Ontarians With Disabilities Act 2001 (AODO) requirements.

Work to be completed under SPECIAL PROVISIONS, SUPPLEMENTAL NOTES, SPECIFICATIONS & PLANS.

Contractor must notify municipality at least 3 working days in advance of starting.

I/WE agree that the work specified in this contract will be performed in strict accordance with the following Provisions, Plans, Specifications and Conditions:

A: SPECIAL PROVISIONS

Labour, equipment & materials for the **supplying, hauling and spreading** of approximately 2300 cubic yards of Crushed Gravel of municipal roads Township of Dawson as follows:

- 1) Supply haul & spread 700 cubic yards for Wiersema Rd. The spread is from Hwy 11 south (approximately 1.6 kms).
- 2) Supply, haul & spread 300 cubic yards on Worthington Rd #2. The spread is from. (approximately .7kms).
- 3) Supply, haul & spread 800 cubic yards on Blue Rd #3. The spread is from. (approximately 1.6kms).
- 4) Supply, haul & spread 500 cubic yards on Dimit Rd. The spread is south from Hwy 11. (approximately 1.2kms).

B. SUPPLEMENTAL NOTES & SPECIFICATIONS:

These notes & specifications are provided for background information for the contract and for preparation of the proposal price. Gravel delivery to commence as soon as practical after July 5th, 2023. Work to proceed on only one road at a time. Work to be completed under the direction and supervision of the Road Superintendent Randy Asselin.

C. PLANS:

Contractor to provide equipment and materials to load, haul and spread approximately 2300 cubic yards of crushed gravel to the municipal roads as specified in Clause A to be supplies, hauled and spread as stipulated.

D. INSURANCE:

The contractor shall provide proof of liability insurance in the minimum amount of \$2,000,000.00 and the municipality is to be added as an insured party.

Signed at the \_\_\_\_\_ of \_\_\_\_\_ in the District of Rainy River

This \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Signature of Corporation  
Witness and position held Corporation.

Signature of Contractor  
Seal of Corporation

#### PROPOSAL REQUIREMENTS

1. Proposal for the load, haul & spread of approximately 2300 cubic yards of crushed gravel.
2. Proposals shall be enclosed in a sealed envelope marked in the lower left-hand corner "GRAVEL SUPPLY, HAUL & SPREAD PROPOSAL 23-03" and be addressed to the Corporation of the Township of Dawson, Box 427 Rainy River, ON POW IL0. If proposals are delivered by hand, they shall be taken to the municipal office at 211 4th St, Rainy River, ON.
3. A proposal may be withdrawn prior to closing.
4. The proposal form must be signed and sealed in the spaces provided by a responsible official of the bidding organization. If a joint proposal is submitted, it must be signed and sealed separately on behalf of each company.
5. Proposals shall be submitted by the date and time specified and on the Proposal Form attached hereto and must be properly signed and witnessed, or signed and sealed if the bidder is a corporation.
6. Proposals must be legible. Proposals which are incomplete, unbalanced, conditional, or obscure, or which contain erasures or alterations, not properly initialed, or irregularities of any kind, may be rejected as informal or void.
7. Inquires during bidding relative to the contract shall be directed to Randy Asselin Road Superintendent phone: 807 852-1654 or cell 807 275-9075.
8.
  - a) Following the opening and checking of proposals, the Clerk will notify the successful bidder that Council has accepted this proposal, subject to execution of the contract.
  - b) Notice of acceptance of proposal will be by written form of notice.
  - c) The successful bidder shall provide proof of coverage for employees for mandatory items such as CPP, EI, WSIB and EHT.

#### SPECIAL PROVISIONS CONTRACT PRICES AND PAYMENTS

The contractor shall provide an invoice to the Township once a month after commencing work on the Contract. Invoice shall indicate work done in accordance with the terms of the contract. Payments shall be issued only once per month. The Contractor shall submit invoices to Municipal Office, and be received, no later than 4pm of the Monday prior to the first Wednesday of each month. Payments will be released on Thursday of same week and according to request of Contractor will be either mailed out or available for pick up. Invoice received after deadline may not be paid until next following month. Statutory holdbacks will apply.

#### LIQUIDATED DAMAGES

1. TIME: Time is important to the contract, work to commence approximately July 5th, 2023.
2. PROGRESS OF THE WORK AND TIME FOR COMPLETION: The Contractor is to start the work as soon as possible after being notified of the acceptance of his/her proposal. The work is to proceed in a timely manner and work to be done in conjunction with general contractor.
3. LIQUIDATED DAMAGES: There are no liquidated damages under this contract. The Township Reserves the right to cancel the contract if work does not progress and be completed in a timely fashion.